



*Full Gospel Businessmen
UK & Ireland*

Leadership Manual



INTRODUCTION

Dear friends,

This updated version of our Leadership Manual is a guide for all FGB leaders at Chapter, Regional and National level. It is not a rule book, but merely presents guidelines. It contains vital information for all of us, and now includes some explanatory information about our association with the Full Gospel Global Forum.



The manual is a structured reminder of so many practical pointers for all of us, as we move forward together. These guidelines are a protection and help keep us strong, united and in 'good order' because God Himself is a God of order, not confusion.

As situations change – for example, the increase of electronic communications, or our relationship with other FGB organisations throughout the world – it means that our manual has needed updating. However, the main practical, proven principles in this manual have helped to make the Fellowship a blessing to multitudes over the years. So, thank you in advance for taking time to review it prayerfully.

Every Blessing in Christ,

Stuart Cripps, National Executive Officer

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SECTION 1 - THE ORGANISATION AND OBJECTIVES

1.1 ORIGIN OF THE FELLOWSHIP

The Full Gospel Business Men's Fellowship International began in 1952. It was in response to a vision given to Demos Shakarian, a Californian dairy farmer.

The call of God was to present the Gospel through the testimony of business men over a meal, and was confirmed by a remarkable vision best described in the book "The Happiest People on Earth" which tells the story of Demos Shakarian's life and of the early years of Full Gospel Business Men's Fellowship International.

More details about the history of the Fellowship are given in the UK FGB National website: www.fgbuk.org. Full Gospel Businessmen UK & Ireland as we now call ourselves, is the name

1.2 OUR OBJECTIVES

Our **Mission Statement** summarises our objectives to reach men and women for Jesus Christ etc. However, our main objective is to release the power of the Holy Spirit, through the Baptism and ongoing filling of the Holy Spirit, to empower people to minister effectively themselves as Christians in the

Kingdom of God. This is the main purpose and focus of Full Gospel Businessmen UK & Ireland (FGB for short).

To effectively undertake the work God has called us to, we should keep these objectives in mind. Men and women need to hear the Good News of the love of God revealed in the life and witness of Jesus Christ, His Son and our Saviour. These objectives are developed in more detail on the national website

1.3 DOCTRINAL STATEMENT

In order to avoid any misunderstanding regarding the conditions for membership, our Biblical doctrinal statement is as follows:

- 1 We believe in one God, Maker of all things, being in Trinity of Father, Son, and Holy Spirit.
- 2 We believe that the Son of God, Jesus Christ became incarnate, begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man.
- 3 We believe the Bible, in its entirety, to be the inspired Word of God and the only infallible rule of faith and conduct.
- 4 We believe in the resurrection of the dead, the eternal happiness of the saved and the eternal punishment of the lost.
- 5 We believe in personal salvation of believers through the shed blood of the Lord Jesus Christ.
- 6 We believe in the sanctification by the blood of Christ and in personal holiness through the redeeming work of Jesus Christ.
- 7 We believe in Divine healing, through faith, and that healing is included in the Atonement.
- 8 We believe in the Baptism of the Holy Spirit accompanied by the initial physical sign of speaking in other tongues as the Spirit of God gives utterance (Acts 2. 4), as distinct from the new birth, and in the nine gifts of the Holy Spirit listed in 1 Corinthians 12 as now available to believers.
- 9 We believe in the Christians hope, the imminent, personal return of the Lord Jesus Christ.
- 10 We believe in intensive world evangelism and missionary work in accordance with the Great Commission with signs following.



Our Mission Statement

- Reach men and women for Jesus Christ.
- Reveal the power of Christ through the Holy Spirit (to empower)
- Share Christian fellowship and mentoring.
- Bring greater unity to the Christian Church.
- Equip men to fulfil the Great Commission

Application for membership implies acceptance of our Doctrinal Statement.

1.4 MEMBERSHIP

We welcome men into membership who acknowledge Jesus as Lord and Saviour, accept our doctrinal statement and respond to a call from God to be actively involved in FGB: playing their part in implementing the objectives listed in the Mission Statement and sharing their testimony with those who are not yet Christians.

Membership of Women of the Fellowship is open to ladies who support our objectives. More details about membership of Women of the Fellowship, and their role in the Fellowship, is provided on the national FGB website (www.fgbuk.org) and in the Women of the Fellowship booklet.

Membership applications for men and women can be made on-line in the membership section of the

Membership Participation Includes:

SECTION 2: ORGANISATION

- Involvement in a global Fellowship, for outreach, fellowship and encouragement.
- Conventions, Conferences, Advances, training seminars and Fellowship meetings for encouragement, inspiration, sharing, mentoring, ministry and prayer.
- Encouragement to move in the power of the Holy Spirit in every-member ministry to others.
- Opportunities for personal witness such as street outreach, exhibitions or market place events, usually distributing Voice magazines.
- Outreach meetings, usually over a meal, where members can bring friends and colleagues to hear how people like them have become Spirit filled Christians.
- Issue (by mail or email) of Voice magazines and FGB Newsletters plus other resource materials available to order through the on-line shop or through the FGB Office.



2.1 GLOBAL ORGANISATION

The FGB in the UK and Ireland are associated with the Full Gospel Global Forum (www.fg-gf.net) which is a network of organisations from around the world operating under the same vision as given through Demos Shakarian. FGGF was formed in 2012 after several national organisations, of both FGB and BMF (Business Men's Fellowship) were independently led by the Lord to dissociate from the FGBMFI international organisation, which was then under the leadership of Richard Shakarian.

The FGGF has no control or authority over individual national organisations, but seeks to provide a network of 'closely knit together but loosely associated' national organisations for fellowship, encouragement and inspiration in the common vision. A team of elected leaders from the main global regions act as a Steering Committee to organise annual Global Leadership Prayer Summits, with venues in London (Europe), Central America, Singapore, Nigeria, USA and Hong Kong. Each member of the Steering Committee is elected by representatives of each national organisation for a two year period of service.



Meetings are being held between national leaders associated with FGGF and the leaders of FGBMF International to help bring all those organisations, following the Lord Jesus Christ towards the full implementation of the vision as given through Demos Shakarian, into full unity in the Spirit, irrespective of organisational names.

2.2 UK & IRELAND ORGANISATION

The UK & Ireland Fellowship is led by **The Council for UK and Ireland** (the Council) comprising one **Regional Director** from each of the regions, (see section 4.1) plus certain co-opted members such as the **National Treasurer, Office Co-ordinator, National Executive Officer** and any **Director at Large**. All National Officers, including the **Chairman of the Council and National Secretary** (who should also be Regional Directors), together with the Treasurer and Executive Officer, are elected and appointed by the Council each year. This annual election should also include the national coordinator of Women of the Fellowship (WoF), who is not a full member of the National Council, but does attend National Council meetings to report to the Council on WoF activities.

Each Region should every year hold a regional AGM: attendees should include the Regional Director, Field Representatives, any Regional Officers and the President or representative(s) of each active Chapter in the Region. (Other regional members' meetings, training days or Advances are held during the year for fellowship, encouragement, mentoring, etc.)



At the Regional AGM, it is recommended that each Regional Chapter (through their nominated representative) is asked to nominate and then to elect a **Director** for the Region and **several Field Officers** (Representatives): from all those receiving at least two nominations. The maximum number of Field Reps should be determined by the current Regional Director, and be dependent on the number of existing Chapters and potential Chapters under development. It is recommended that members from each Chapter meet together for prayer before recognising those individuals to be nominated for leadership roles in the Region.

All the members of the Council (in their capacity as the Trustees of the Charity), receive no remuneration or expenses from the Fellowship. The National Office Administrators are the only salaried persons employed by the Fellowship. Financial gifts are given to speakers at FGB meetings, to more than cover their expenses, but these should never be seen as paying fees, but rather unsolicited blessings! Chapter funds should not be used to give gifts, or donations associated with membership to members of the Chapter.

A Regional Director is appointed for an initial term of three years but can be reappointed for further three-year periods of office. Field Reps should be nominated and elected each year for one-year terms

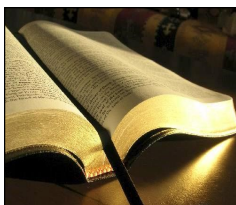
of office, but can continue to serve for as long as they are still active in the role and recognised by the membership.

The Council meets at least three times a year to seek the direction of the Lord for the Fellowship and consider policy matters. The Council delegates detailed consideration to a number of **Focus Groups** to either action policies or report back with recommendations for a decision by the Council.

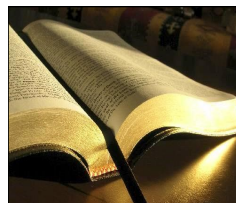


2.3 LEGAL STATUS

The Fellowship in the UK & Ireland is an **Unincorporated Association** which is a **Charitable Trust**. All normal functioning is carried out under the charity status. This enables tax to be reclaimed from the government for donations to these funds. The charity is only permitted to finance outreach functions as approved by the trustees. In this respect, requests for grants from the national fund, should clearly state the outreach purpose and a budget: these requests are considered on their merits by the Finance & Admin Focus Group on behalf of the National Council (Trustees). The Rules of Association is a formal document lodged with the UK Charities Commission stating the official organisation and operation of the Fellowship.



Blessed are they who keep His statutes and seek Him with all their heart' - Psalm 119:2



SECTION 3 - THE UK & IRELAND OFFICE

The UK & Ireland Office is a small office situated in Knutsford, Cheshire. Its function is to carry out the necessary administrative functions of the UK and Ireland Fellowship.

These functions include:

- Maintaining the database of members, postal and electronic communications with members, sending membership renewals/reminders, issuing membership cards, etc.
- Maintaining and developing the national website, including access to members' resources and on-line shop, etc., and also the FGB Social Media sites on Facebook, twitter, etc.

- Maintaining the national financial accounts
- Making annual returns to the UK Charities Commission
- Issuing **Voice** magazines and FGB Newsletters (usually by email)
- Supplying Fellowship literature and supplies through the FGB on-line shop or direct from the FGB Office.

3.1 OFFICE ADDRESS

PO Box 11, Knutsford,

Cheshire, WA16 6QP

Tel: 01565 632667

Email: office@fgbuk.org Website: www.fgbuk.org

3.2 LOCATION

The Office is on the bottom floor of the old station building in the centre of Knutsford. It is located about 50 yards down the hill from the traffic lights where the A537 crosses the A50.

SECTION 4 - THE UK & IRELAND REGIONS

4.1 REGIONS

Region 1 **Ireland**

Region 2 **Scotland and Borders**

Region 3 **North West:** Cumbria, Lancashire, Cheshire, Greater Manchester, Merseyside, North Staffordshire, and Isle of Man

Region 4 **North East ;** Northumberland, Tyne & Wear, Durham, Cleveland, North Yorkshire, West Yorkshire, South Yorkshire, Humberside, Nottinghamshire, and Lincolnshire.

Region 5 **Midlands:** Buckinghamshire, Bedfordshire, Derby, South Staffordshire, Leicestershire, Northamptonshire, Warwickshire, Gloucestershire, West Midlands, Worcestershire, Shropshire, and Oxon.

Region 6 **Wales and Borders:** Wales, Hereford, Ludlow, etc.

Region 7 **East Anglia:** Essex, Norfolk, Suffolk, Cambridgeshire, part Bedfordshire and Hertfordshire.

Region 8 **Greater London:** also part Bedfordshire and Surrey.

Region 9 **South East:** Surrey, Kent, East Sussex, and West Sussex



A growing range of video testimonies, including Brief Encounters, plus other resources, are available to view on the FGB website, Vimeo and social media accounts.

Region 10 **South Central:** Berkshire, Part of Wiltshire. Hampshire, Dorset, Isle of Wight, Channel Isles.

Region 11 **South West:** Devon, Cornwall, Scilly Isles, West Somerset.

Region 12 **Severnside:** South Gloucestershire, Wiltshire, North and East Somerset

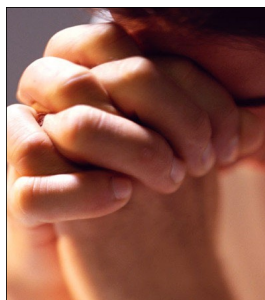
4.2 COUNCIL MEMBERSHIP

The Director for each Region is automatically a member of the National Council and a member of the Board of Trustees of the Fellowship. The National Treasurer and National Executive Officer (unless they are also elected Directors for their Regions) are Ex-Officio members of the National Council and trustees of the Fellowship in the UK and Ireland.

There are also a number of co-opted members of the National Council. Any such Directors at Large should be co-opted for particular roles e.g. European Outreach or Global relationships.

4.3 PURPOSE OF REGIONS

The role of the leadership within the Regions is to co-ordinate the development, establishment and operation of the Chapters, and to facilitate mentoring, training and the dissemination of national and regional information. It is important that Chapter officers and members attend the appropriate regional meetings (recommended quarterly with an AGM) where they will be encouraged and inspired. Chapters who try to “go it alone” can easily lose their inspiration and effectiveness, without the regional encouragement, communication and coordination.



The Regional Director is responsible for co-ordinating the work of his region, supported by the Field Representatives. Each Field Rep will liaise closely with specific Chapters, but they may also be given special roles or duties such as developing new Chapters, co-ordinating joint events and prayer activities in the region.

SECTION 5 - THE CHARITY (REGISTERED CHARITY NUMBER 275987)

5.1 STATUS OF THE CHARITY

The FGB UK and Ireland constitution (Rules of Association) was adopted in January 1983 after agreement with the Charity Commission, and provided for a registered charity to function alongside the Fellowship. In Jan 2003 the rules were revised, with the approval of the Charity Commission, to include all the UK and Ireland Fellowship within the Charity. A full copy of the Rules of Association may be obtained from the Office, but they are summarised in this document:

“To advance, promote and maintain in England and Wales and elsewhere in the United Kingdom and overseas the teaching and purposes of the Christian religion, and in particular, but without restricting or limiting the generality of the foregoing, the spreading of the Gospel among men of business and others.”

Note:- The specific reference to England and Wales is a consequence of the Charity Commission's sphere of responsibility and not intended to limit the Trust's activity, which clearly extends to Scotland and the whole of Ireland..

The Trustees of the Charity are the members of the National Council, but does not including the Directors at Large.

5.2 FUNDS



The Charity funds are all those of the National Account. The Charity can make grants to Chapters or Members for specific outreach projects at the discretion of the Trustees (see 5.3 below). These grants are designated for "Outreach", which is interpreted as covering:

- Funding towards special outreach events beyond Chapter dinner meetings
- Payment for guests to attend outreach meal events (it **does not** cover payment for members' meals)
- Approved legitimate expenses to promote the work of the Fellowship
- Supply of literature and Voice magazines for these outreach activities.

5.3 GIFT-AID SCHEME

We have a Gift Aid scheme that permits UK members, who are paying tax, the opportunity to channel gifts through the scheme by a standing order or donation. This enables the Fellowship to reclaim 25% of the donation in refund of tax: this is subject to current tax legislation.

The Gift Aid system can be used at any FGB National, Regional or Chapter meeting, but there must be complete trace-ability linking an individual giver to a Gift Aid Small Donation Scheme (GASDS) form, such as those on the membership and membership renewal forms and the special donation envelopes. However, small donations (currently up to £30 from each individual donor) made in offerings or 'bucket collections' can be submitted for tax refunds even without the individual donors being identified.



However, the FGB Office does need to know the denominations of the total collection (i.e. how many £20 notes, £10 notes, £5 notes and each type of coin). All remittances must be routed through the Office so that full records are available for the Charity Commission Inspectors.

Gifts designated for Chapter or Regional use can only be used for outreach and not for any member's personal benefit. The Office will transfer the full donation back to the Chapter, and later send half of the tax refunded by the Inland Revenue: the other half of the refund is retained by the Office as an administration fee to help the national funds.

SECTION 6 - FINANCE

The Fellowship is financed through its members and Chapters and donations from any individuals.

6.1 CHAPTER ACCOUNTS

- It is important that each Chapter has a simple, easily understood method of accounting for the money placed in its care. The following are recommended:
- An FGB Chapter bank account should be opened at a convenient branch. Cheques and other instructions to the bank should require two signatures, with 3 or 4 of the officers nominated to sign.
- As many transactions as possible should be paid by cheque, although it is often convenient to pay the hotel/restaurant in cash collected at dinner meetings (as long as clear records are maintained of all cash transactions).
- The Chapter accounting year should run from January to December.
- A checked statement of accounts should be produced annually and presented at the Chapter AGM. The checker may be a Chapter member, but not an officer. Where large amounts of money are involved the checker should be someone outside the Fellowship.
- Chapter income comes from offerings taken at meetings and/or donations from members and others. It should be used for the following purposes:-
- A tithe (10%) of donations or a set gift (such as £10 per month) should be sent from each Chapter to the National Office (UK & Ireland) to support the Office running costs.
- A love gift is given to the speaker. This should be generous and more than cover his expenses. The cost of travel should be covered at the mileage rate recommended by the Inland Revenue currently around 40p/mile. The President and other officers should pray and obtain the Holy Spirit's guidance as to the amount given.
- Purchase of appropriate equipment (PA systems, etc), supplies and literature such as Voice magazines and stationery (obtainable from the National Office), as required for the effective Chapter function.
- Mailing of notices of meetings to members and those on the mailing list, although electronic communications (emails) should be used wherever possible.
- Paying for guest meals (not for members: Chapter funds must not be used to remunerate Chapter officers or members, unless they are speakers from another Chapter, when love gifts should be given to more than cover expenses).

6.2 NATIONAL ACCOUNTS

The national accounts are handled by the Financial Administrator in the UK & Ireland National Office under the supervision of the National Treasurer. The National Account is used to pay for:

- Voice magazines, literature and Chapter supplies (printing and delivery).
- Running expenses of UK & Ireland Office (rent, salaries, office equipment and general office expenses).
- Outreach initiatives on a national or regional basis for specific projects.
- Such other purposes as the National Council approves, subject to being in accordance with the charitable objects and legal requirements of the Fellowship
- The National Treasurer, in conjunction with the Finance/Admin Focus Group, will ensure audited accounts are produced annually in the format required by the Charity Commission and filed with the Commission in accordance with the applicable legal requirements. The accounts are presented annually to the Council and are available for inspection by any member on request.

SECTION 7 - THE CHAPTER

7.1 FORMATION OF CHAPTERS

Fellowship. It is here that members meet in fellowship, pray, plan their local strategy and organise their outreach functions as led by the Holy Spirit .

The National Director for the region must be kept informed of the possible formation of any new Chapter to ensure this is coordinated with any other activity already in hand to commence a new Chapter. A full list of active Chapters is available on the website: www.fgbuk.org.

The following is an outline of the steps recommended for starting Chapters:

- The evangelical pastors/church leaders should be identified and visited to find out the spiritual geography of the town.
- Leads should be followed up by personal visits by the Director/ Field Rep/Chapter Officer.
- Chapters in the area should be contacted and the Office asked to supply the names of former members if there has been a group in the town previously. Those Groups should be invited to support the initiative and to be praying.
- A meeting of interested parties should be arranged. If there is sufficient interest then an outreach meal should be arranged so that there can be a demonstration of the Power of God at work at an FGB function.
- The Outreach should be widely advertised, with personal invitations wherever possible
- A suitable venue should have already been identified. A good location usually is a hotel, large restaurant or function room in a Golf Club, for example.



7.2 OFFICERS

To ensure effective operation, the Chapter should be led by several officers. All officers must be registered members of the Fellowship (accepting the Doctrinal Statement), and must be Holy Spirit filled men, with the evidence of speaking in tongues. Full-time ministers or Christian workers should not become Officers.

The principal offices are:

PRESIDENT: He must have a deep concern and sensitivity to others; be a leader of men; able to build a united team, encouraging every-member ministry, with each member with an identified role. He should either lead every meeting or as led by the Spirit ensure that one of the members is asked to do so.

VICE-PRESIDENT(S): These assist the president, and should be capable of taking over from him if necessary and leading any meeting.

SECRETARY: The secretary's duties are largely administrative tasks including taking minutes at formal Chapter meetings and at Chapter elections, encouraging members, handling Chapter correspondence, mailing the notices of both outreach functions and other meetings. He may also, under the guidance and agreement with the Chapter President, book the speakers for outreach and fellowship events.

Please Note: Mailing lists can only be used for Chapter purposes. The General Data Protection Regulations (GDPR) requires that personal details are not disclosed to third parties. The Fellowship never sells mailing lists or allows them to be used for any other purpose. The Office has cover under the Data Protection Act and the GDPR for Chapters to hold lists of members' names on mailing lists on computers.

TREASURER: The Treasurer looks after the finances of the Chapter. He should have the current financial status available at each Chapter business meeting and prepare an annual statement of account which can be seen by all members.

These officers form the "Executive Committee" of the Chapter. They are responsible for planning and organising the programme of meetings, supervising finances and inspiring members.

Every Chapter should also have a Prayer Coordinator and also a Membership Secretary to encourage the continued involvement of existing members.



The Membership Secretary is asked to ensure the Office is notified by members, receiving renewal notices, their wish to continue in membership. (This and other supporting roles could be fulfilled by an active member of Women of the Fellowship if considered appropriate at the Chapter AGM). Other supporting roles include; Voice Co-ordinator, Literature / Bookstall Overseer, Steward Co-ordinator, Tape / Video Ministry Overseer, P.A. System Technician, etc. as required.



7.3 ACTIVITIES OF CHAPTERS

Although the usual meetings of Chapters are:

- Outreach meetings (often held monthly as dinner meetings, but could be many other forms of outreach including street ministry or door-to-door distribution of Voice magazines, etc.)
- Prayer/fellowship meetings often weekly.
- Chapter business meetings to review the last outreach meeting (using the feedback form to recommend speakers)

7.4 ANNUAL GENERAL MEETING

Chapters are required to hold an **Annual General Meeting** at which the Chapter officers are elected. All officers are elected for one year at a time, but may be re-elected. However it is inadvisable for any individual to serve in one office for many years. Rather, officers should be willing to step down to enable other members to gain experience.

The Officiating Officer (normally the Regional Director or a Field Representative who is not a member of the Chapter where the AGM is being held) must send details of officers elected to the National Office (preferably using the Chapter Information form).

7.5 CHAPTER CLOSURE / ABEYANCE

It sometimes happens that a Chapter finds itself unable to continue to hold outreach meetings for various reasons. Two courses of action are available in consultation with the National Director or Field Representative responsible for the Chapter, and one of these officers should be present at the Chapter meeting at which the decision is formally made. Either the Chapter is placed under abeyance or is formally closed.



7.6 CHAPTER IN ABEYANCE

Where the members wish to continue in the Chapter, continuing to meet for prayer/fellowship with a view to restarting the outreach initiatives in due course, the Chapter may be put into abeyance.

This means that the Chapter will not appoint officers but will have a contact person who will be responsible for maintaining contact with the relevant Regional and National officers. The Chapter's name will continue to appear on the website in the list of 'Active Chapters'.

When it is decided to put the Chapter into abeyance, the National Director or Field Representative

should inform the UK & Ireland Office. Any monies or assets possessed by the Chapter may be retained or sent to the UK & Ireland Office.

During the period of abeyance the Chapter members should continue to meet regularly to pray through the problems causing the abeyance and to work towards restarting outreach events.

7.9 CLOSURE

In cases where the life of the Chapter has clearly finished and there is no immediate hope of continuing operation, the Chapter should be formally closed. This means that the Chapter will cease to exist and its name will be deleted from the website and the list of 'active Chapters' on the website. All monies and assets of the Chapter should be sent to the UK & Ireland National Office or to the Regional Treasurer, as appropriate.

Alternately, where there is another Chapter in close proximity, the closing Chapter may merge with that Chapter, including merging of monies and assets.

The National Director or Field Representative must inform the National Office of the decision. Where members of a closed Chapter wish to continue in membership they should ask for their membership to be transferred to another active Chapter.

SECTION 8 - WOMEN OF FGB

Wives of Members are an integral part of the organisation and most do actively support their husbands



when they become Members of FGB. Other women who actively support the work of FGB may also join Women of FGB (WoF). The aims of the WoF are described in more detail on the FGB website and also in the WoF leaflet. Generally, WoF members do get actively involved in the Chapter and Regional open (men and women) meetings for prayer and encouragement as well as in outreach meetings. They also meet together in local women's groups for prayer and fellowship.

In the cases where an FGB member dies leaving a widow, it is important that she continues to be invited to any meetings to which Women of FGB are invited (unless of course she requests otherwise). The widow should also be sent copies of any newsletters, magazines, etc, when sent to active members of Women of FGB by the National Office. The death or any change of address of a widow should be notified to the Office.

Originally there was no formal membership for women in the FGB but more recently a desire has been expressed for wives and other female supporters to be associated more clearly with FGB. Accordingly, the **Women of FGB** was established with membership open to wives of FGB members and other supporting women (see the specific **webpage** and attached leaflet on the website).

8.1 THE CONSTITUTION OF WOMEN OF FGB

The principal aims of Women of FGB are to: support and encourage the men of FGB, regularly pray for the effective work of their local Chapter, regional and national FGB, encourage women to bring their husbands and men into the organisation, and to be involved in ministry alongside their husbands and the men at open (men and women) FGB events.

8.2 MEMBERSHIP

- For wives of members; and for women who regularly support the Fellowship
- There is no required format for meetings of Women of FGB. They include regular meetings for prayer and fellowship, plus other women's events, e.g. breakfasts, coffee mornings/evenings (with support of officers of the Chapter); and regional or national weekends.
- The leader of any local group should be linked to an FGB Chapter and be registered with the Fellowship and any changes should be notified to the National Office.
- There are no membership subscriptions, as for the men but, donations sent to the National Office go towards the cost of running the organisation.
- A membership pin is provided on initial joining.
- A register of members is kept by the National Office and all membership renewals and literature distribution is done through the National Office.
- The National Co-Ordinator of Women of the Fellowship is elected and appointed by the National Council at their annual election of national officers.



SECTION 9 - OFFICERS OF FGB

9.1 ROLE OF NATIONAL DIRECTOR

A National Director should have the following personal qualities and be responsible to the National Council, as a trustee as well as a National Director, and also to the Chapters, as the Director for oversight of a Region.

Personal qualities: he must be a man exhibiting in his personal life Christian maturity in all areas but particularly the following: conforming to the requirements set out for leaders by Paul in his letter to Timothy (1Tim. 3) a man in good standing with his church; the spiritual leader of his family; showing integrity in all areas of his life; moving in the gifts of the Spirit; has counted the cost in terms of time and finance; and, if he is married, to have the support of his wife.

9.2 DIRECTOR'S RELATIONSHIP TO THE NATIONAL COUNCIL

- The Director should recognise the role of the Council to inspire and provide the means and resources to enable the work of the Chapters.
- Responsible for ensuring the decisions of the National Council are implemented in his region.
- Recognises that the carrying out of his duties as an FGB Director is a priority and should seek that his appointment be recognised and approved by his local church.
- Recognises that his attendance at the National Council meetings is a priority and he is committed to attend those meetings at his own expense.
- Should liaise with the National Office to enable the efficient administration of the Fellowship.
- Should be very familiar with the Fellowship's literature, particularly: The Happiest People on Earth, Vision Intensified and the Leadership Manual.



9.3 ROLE OF FIELD OFFICER

A Field Officer or Representative (Field Rep) should have the following personal qualities and be responsible to the Regional Director and to the Chapters allocated to his oversight.

Personal qualities: he must meet the same leadership qualities and requirements and be growing in the same gifting as specified for the National Director.

9.3.1 FIELD OFFICER RESPONSIBILITIES INCLUDE:

- He should act as the Director's "arm" in carrying out those Director's responsibilities which have been delegated to him.
- He should accept oversight of one or more Chapters in the Region.

- He should report to the Director at regular (possibly monthly) meetings on his allocated Chapters or areas of potential development.
- He should be an encourager of the men in these Chapters, visiting them, praying with them and using the Chapter Review Checklist (available on the website) for reviewing the effective operation of each chapter.
- Under the guidance of the Director, he should be giving the same leadership as is listed under the Director's responsibilities.

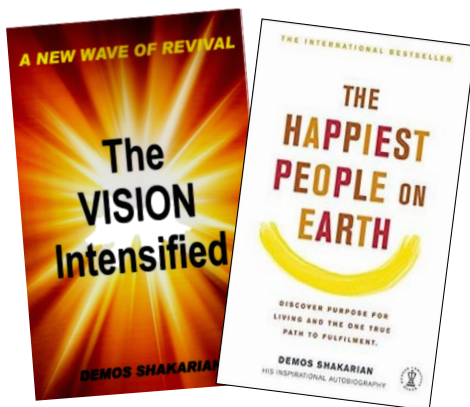
SECTION 10 - PUBLICATIONS AND VOICE MAGAZINE

10.1 PUBLICATIONS

A full range of publications are available from the National Office, and through the members resources page on the website or the on-line shop.

FGB Newsletters are published through the bulk email system available from the database of members held within the FGB national website. These newsletters carry news from across the Fellowship and give details of forthcoming special events and associated reports.

Chapters are recommended to obtain an up-to-date list of supplies from the National Office or by viewing the website. and ordering from the National Office or visiting the on-line shop on the website, which provides a full list of members' resources for purchase or in many cases free download. The full range of publications and Chapter supplies should be made available and used at all Chapter meetings.



These best-sellers have appeared in many editions and tell the extraordinary story of how FGB came into being and a new wave of revival of God's Holy Spirit's power is envisaged.

10.2 VOICE MAGAZINE

"Voice" magazine came into being on the same day as the Fellowship and is a major tool of the Fellowship. The magazine contains testimonies by men in various fields of activity.

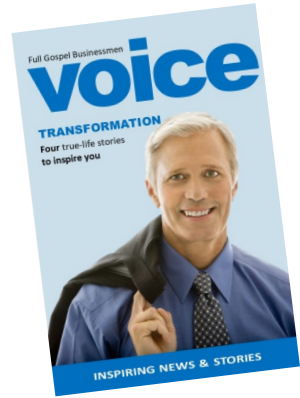
Voice is published for non-Christians and is intended to be given away by members and at Chapter outreach events, but not sold on to members of the public.

Different editions are produced for the different Global Areas and in the UK and Ireland we produce our own edition, with different issues printed each year. The UK & Ireland National Office arranges for a copy of each issue of the magazine to be sent to all registered members.

Supplies of Voice are sent in bulk from the UK & Ireland National Office to Chapters who have standing orders or on request.

Chapters should decide, prayerfully, how many copies they should purchase then place an order with the UK & Ireland Office who will arrange for the magazines to be delivered and will send the Chapters a form so that a monthly standing order may be placed via the bank.

Chapters or Regions who are organising special outreach events can make a request for Voice magazines at a reduced cost. Applications should be made to the National Office in the same way as requests for grants for outreach.



10.3 LOGO

The recommended logo for all publications and Chapter advertising is given on the website under members resources, with slight variations, as illustrated below. These variations depend on the background setting of the particular publication and whether the name of the organisation is required. A shorter truncated version is also sometimes used on marketing literature when space is a premium. The full title of Full Gospel Businessmen UK and Ireland should also be shown somewhere in all publications.



SECTION 11 - COMMUNICATIONS

11.1 NEWSLETTERS

Newsletters are sent out to all FGB and WoF members by a bulk email system using the database of all member email addresses held securely in the FGB website, in accordance with the requirements of the General Data Protection Regulations (GDPR). All newsletters do ask members to inform all members of their Chapter who are not on email of the contents of the Newsletters.

11.2 MAILOUTS

Personal letters are posted out occasionally to ensure they do reach all members. This includes sending out a copy of each new issue of the Voice magazine to every member.

11.3 SOCIAL MEDIA

In addition to the FGB national and Regional websites (region.fgbuk.org), we do maintain various social media sites, including a main Full Gospel Businessmen Facebook page, an FGB UK & Ireland Group page and a Twitter account. Twitter is used mainly for presenting New Life Stories in video form, including live broadcasts from FGB outreach meetings, which are also sometimes shown on the FGB Facebook pages. There is also an FGB YouTube Channel, with a collection of very short testimonies.



Leadership Manual



To contact FGB: email: office@fgbuk.org or telephone 01565 632 667 www.fgbuk.org

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